

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON  
BOARD MEETING MINUTES  
November 2, 2009**

The Board of County Commissioners for Lewis County, Washington met in regular session on Monday, November 2, 2009, at 10:00 a.m. **COMMISSIONERS RON AVERILL, P.W. SCHULTE and F. LEE GROSE** were in attendance. **Chairman Grose** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Averill** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, October 26, 2009. **Commissioner Schulte** seconded.

Motion Carried 3-0

<b>Notice</b>
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**Commissioner Schulte** made a motion to approve Notice Item one. **Commissioner Averill** seconded the motion. Karri Muir, Clerk of the Board read the item into the record.

**1. Notice of Hearing: Regarding the adoption of the Six-Year Transportation Improvement Program. Hearing will be held on November 16, 2009 on or after 10:00 am. Resolution No. 09-358**

**Commissioner Averill** stated this resolution approves a notice of hearing regarding the adoption of the 2010 Six Year Transportation Improvement Plan (STIP) and Annual Construction Program for 2010. This plan prioritizes the repair, maintenance, and construction of roads and bridges in the unincorporated portion of Lewis County for a six-year period. It is revised annually and may be revised during the year. The hearing will be on or after 10:00 am on November 16, 2009, and the public will have an opportunity to ask questions and provide testimony prior to a decision on the part of the Board of County Commissioners.

**Chairman Grose** noted that it is in the interest of the Board to have public comment on the STIP.

**Rod Lakey, Public Works** stated they have held two public meetings, and they went to the Planning Commission, the City Council Meetings and to the TSC. They have not received any comments from these meetings.

**Commissioner Averill** stated that public comments are important. Most of the road improvements are done in the first year (2010). The other years tell us where we are going. The STIP tells us what roads will be repaired over the next few years.

Motion carried 3-0

## Consent

**Commissioner Averill** made a motion to approve Consent Items two through seven. **Commissioner Schulte** seconded the motion. Karri Muir, Clerk of the Board read the items into the record.

**2. Resolution No. 09-359 In the matter of a lease of property in Packwood, WA.**

**Larry Unzleman, Public Works** stated in 2007 the County entered into a lease with the White Pass School District for office space at the Packwood Elementary School for use as a Sheriff substation. The lease terminated this year and the WPSD has offered to renew the lease for another two years. The \$416.00 monthly rent is unchanged from the previous lease.

**Commissioner Averill** noted that the Sheriff substation was located in Randle, WA and washed away in the 2006 flood. The County keeps looking for locations for a permanent substation.

**Chairman Grose** stated the request to keep the Sheriff substation in Packwood came from Sheriff Mansfield. Sheriff Mansfield feels it is working out well in Packwood and is used a lot more by the citizens.

**3. Resolutions No. 09-360 Contract award to A System Integrator Inc. for computer and software support for the finance system conversion.**

**Michael Strozyk, Central Services**, stated this resolution is for the new finance system. The integration process will take up to three years. The contract is for three years, and is not to exceed \$788,040.00.

**Commissioner Averill** stated the new finance system is for the whole County. It is very important to the County. We had a recent finding from the State Auditor's Office regarding tracking bills, and this system should help this.

**Mr. Strozyk** stated the new finance system could be customized to fit Lewis County's needs. One of the goals is to eliminate the need for handling paper. With the new system, some of the paper handling will be done electronically.

**Chairman Grose** asked where the funding for the new finance system is coming from.

**Mr. Strozyk** stated a million dollars was put in the Capital Fund for this project. The budget impact for 2009 is approximately \$50,000.00. The rest of the amount will be paid throughout the cycle of the contract.

**Dawna Truman, Budget Office** stated that not all the funding would come from current expense. Some of the funding will be from the other departments/offices that will use the system.

**4. Resolutions No. 09-361 Authorizing an inter-local agreement with WA State Department of Ecology for grant funding of structures at risk of flooding .**

**Bob Johnson, Community Development** stated this resolution is for grant funding for structures at risk. The Department of Ecology (DOE) made a grant of \$200,000.00 available to help elevate at risk structures to reduce the risk of future damage and insurance claims that result from flooding. Six homeowners have been identified for this funding. He commends DOE for this effort. They normally do not fund without match money. Without this grant, we would not be able to elevate these homes.

**Commissioner Averill** asked if this money were to cover the 25% match, someone would have to pay to have their home elevated.

**Mr. Johnson** stated the grant would cover the whole amount to have homes elevated.

**5. Resolution No 09-362 Approving a cash flow loan to the Packwood Airport.**

**Dawna Truman, Budget** stated there is a cash flow problem between incurring project expenditures and receiving anticipated grant revenue. This would put the Packwood Airport fund into a negative balance during a project.

**Commissioner Averill** stated the County has applied for grants, but the payments come in after the job is finished. We have to pay the bills then get the money back.

**6. Resolutions No. 09-363 Cancellation of a warrant.**

**Commissioner Averill** stated this resolution cancels one Auditor Office warrant for a duplicate payment of \$19.71.

**7. Resolution No. 09-364 Authorizing a loan to the East County Public Development Authority.**

**Rose Bowman, Treasurer** stated the EDC applied for CERB funding to build the 2<sup>nd</sup> building at the Packwood site, but was not eligible. This loan is for \$800,000.00 to the East Lewis County Public Development Authority (ELCPDA) to help pay for the new building on the ELCPDA site.

**Commissioner Averill** noted that at the last Commissioner's meeting the Board approved a \$300,000.00 loan to the ELCPDA. This loan finishes the packet to accommodate the new tenant in Packwood.

Motion carried 3-0

<b>Bid Opening</b>
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**Bid Opening**

**Low Cost Run Off Safety Improvement Projects**

**Chairman Grose** announced the bid opening and asked staff for a report.

**Rod Lakey, Public Works** stated this bid was for signs and hardware only. He went over the scope of work. He noted there is not a requirement for a bid bond with this bid and there was one addendum to it. This project is 100% funded through the Federal Highway Administration.

Contractor	Address	Amount
Zumar	Tacoma, WA	\$72,212.85
Traffic Safety Supply	Portland, WA	\$77,206.64
WA St. Dept. of Corrections	Olympia, WA	\$76,561.51

**Mr. Lakey** noted that the DOC bid did not have the addendum and would be considered non-responsive. He noted they would check over the bids and bring back a recommendation to the Board next Monday.

There being no further business, the Commissioners' public meeting adjourned at 10:30 am on November 2, 2009. The next public meeting will be held Monday, November 9, 2009, at 10:00 a.m.

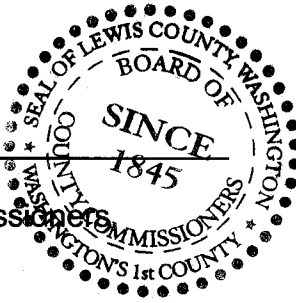
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BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

ATTEST:

*Candace Hallon*

Clerk of the Board  
Lewis County Commissioners



*F. Lee Grose*

F. Lee Grose, Chairman

*Ron Averill*

Ron Averill, Commissioner

*P.W. Schulte*

P.W. Schulte, Commissioner